



CENTRE BOOKING & MANAGEMENT

Test Centre Identification

The Sai Educare Operational team identifies Centres (Colleges/School/Universities/Private Institute) in each city which can be potential Centres for examinations. Various parameters are taken into account at time of identification of centres which are critical to the conduct of the examination

- Location - Sai Educare tries to Identify the venue which is centrally located in any city, i.e. within a radius of 10-20 Kms.
- Reputation - Ideally institutions which are of repute in the city are chosen as centres.
- Experience - Centres with prior experience in conducting Online Examinations are given preference as they are well versed with the requirements.
- Quality of Infrastructure - The venue should have the latest possible infra in terms of the hardware and software, also should full fill the mandatory requirement of our test centre requirement

Test Centre Booking Process

- After Identifying the Test Centres according to the above parameter Sai Educare will get the consent Letters from all the Test Centres booked for the Examination and also an Agreement would be done between Sai Educare and Test Centres according to the requirements of the Examination.
- Sai Educare will also collect the information of the deployed Manpower (Proctors, Technical Staff, Centre Head) details from The Test Centres

